



Brunswick School Department

April 26, 2021 - June 17, 2021 Programming Plan

Brunswick School Department's Strategic Action for a Flexible Education and Return (SAFER)

April 9, 2021

Dear Brunswick Community:

Brunswick Schools will be increasing In-Person learning from two days to four days per week beginning **on April 26, 2021**, and until the end of the school year.

Our administrators, teachers, and other staff members have been working hard to develop school programming that provides additional in-person learning opportunities while adhering to the Maine Department of Education Framework for Reopening Schools' health and safety requirements.

It is impossible to convey the enormous challenges of this work. We are confident and proud of the programming plan we have designed, but that plan comes with opportunity costs. Those costs include dramatically different arrival and dismissal times for some schools, the restricted student movement in most classrooms, changes in access to synchronous instruction for some absent students, mandatory academic recovery classes for some students, and even class placement changes for some students. Quite honestly, our staff was asked to do the impossible, and they succeeded. This resulting plan is not perfect, but it is the best that can be done in these unprecedented circumstances. I hope you are as proud of their efforts and dedication as I am.

Please know that this document is an overview of our district plan. You will receive more specific details from your child's respective school in the next week.

As always, thank you for the opportunity to educate your student.

Sincerely

Phillip J. Potenziano, Ed.D.
Superintendent of Schools



Contents

Heath and Wellness

Meals - To - Go

Off Campus Learning Center

REAL School

Region 10

Special Populations

Technology

Transportation

Volunteers

Kate Furbish Elementary School

Harriet Beecher Stowe Elementary School

Brunswick Junior High School

Brunswick High School

Important Contact Information

Kate Furbish Elementary School - 207-319-1970

Harriet Beecher Stowe Elementary School - 207-319-1960

Brunswick Junior High School - 207-319-1930

Brunswick High School (including OCLC) - 207-319-1910

REAL School - 207-844-2620

BSD Transportation/Food Service - 207-319-1904

Brunswick School Department - 207-319-1900

Health and Wellness

Brunswick School Department is committed to the health and wellness of all students and staff members. This includes adherence to the following elements of the MDOE Framework:

Symptom Screening

All staff and students must monitor themselves for symptoms and stay home if they are sick. All students must complete the [Student Screener](#) before they board the bus or come to school. All staff members must complete the [Staff Screener](#) before they come to work. And all others including vendors and those attending in-person meetings must complete the [Guest Screener](#). Families must report [Report Positive COVID-19 Results](#) to their respective schools.

Physical Distancing and Facilities

District programming has been designed to maintain at least 3 feet of distance between students, 6 feet of distance between adults, 6 feet of distance between students when eating, and 6 feet of distance between students and adults. The District will also maintain additional social distancing for activities that warrant special consideration including physical education and music education. Please note that public schools are dynamic environments with hundreds of individuals learning and working throughout the day. It is not possible to choreograph all movements. Nevertheless, movement within the schools has been restricted and directed to maintain these social distancing requirements.

All schools have adequate and maintained ventilation systems with air exchangers that bring in fresh air from the outside. Classrooms and buses will have open windows to bring in additional fresh air. All facilities are cleaned and sanitized daily. Deep cleaning occurs in the evenings. Each school has a medical isolation room for students and staff members who exhibit COVID-19 symptoms.

Masks/Face Coverings

All students and staff are required to wear face coverings on buses, in schools, and on school grounds. Each school has face coverings available for those who do not have one.

Hand Hygiene

All students and staff must wash their hands or use hand sanitizer before boarding a bus, upon entering the school, before and after eating, after using the restroom, before and after use of playgrounds and shared equipment, and whenever they are soiled.

Personal Protective Equipment

Each school has a supply of Personal Protective Equipment (PPE) for a variety of situations.

Return to School after Illness

Sick staff members and students must use home isolation until they meet criteria for returning to school.

Travel Requirements

Travel Requirements

In addition, the Maine CDC requires all adults and children 12 months and older who travel to or from other states to get a recent negative COVID-19 test or quarantine for 10 days upon returning to the state. There are two exceptions:

Travel to or from other New Hampshire, Vermont, Massachusetts, Connecticut, and Rhode Island is exempt from these testing and quarantining requirements.

Individuals who have had COVID-19 in the previous 90 days or who are fully vaccinated against COVID-19 are exempt from these testing and quarantining requirements.

For international travel, all people who arrive in Maine within 7 days of entering the U.S. must quarantine for 7 days from the date of arrival in the U.S. AND get a COVID-19 test 3-5 days after arrival in the U.S. Even if the COVID-19 test is negative, individuals must complete the 7-day quarantine after travel. Fully vaccinated individuals must test 3-5 days after arrival in the U.S. but do not have to quarantine unless experiencing symptoms. Individuals arriving from international travel who do not get a COVID-19 test should quarantine for 10 days after arrival in the U.S. Individuals who arrive in Maine more than 7 days after arrival in the U.S. should follow guidelines for domestic travelers arriving in Maine from non-exempt states.

The above requirements can be found in the [Maine DOE Covid-19 Toolkit](#).

Meals-To-Go

Brunswick School Department will continue to provide breakfast and lunch for in-person learning students and Meals-To-Go for distance learning students. Since twice as many students will be in school each In-Person Learning day starting April 26, the Meals-To-Go schedule will change to reflect that increase and a change in community needs.

Effective 4/26/21:

- Meals-To-Go will be available at five (5) locations for pick-up on Wednesdays. Those locations and times are below:
 - Perryman Community Center 10:45 to 11:15 AM
 - Baybridge Boats and Lots 10:45 to 11:15 AM
 - Pegasus & Neptune (Brunswick Landing) 10:45 to 11:15 AM
 - Mid Coast Baptist Church 10:45 to 11:15 AM
 - Bowdoin College Watson Arena 10:45 to 11:15 AM
- Meals-To-Go will also be available at one (1) location for pick-up on Mondays, Wednesday, and Fridays:
 - Coffin School (back entrance) 4:00 to 5:00 PM

Off-Campus Learning Center

There will be no changes to the OCLC schedule or programming.

REAL School

There will be no changes to the REAL School schedule or programming.

Region 10

BHS students enrolled in Region 10 programs will continue to attend those programs.

Special Populations

Special Education services will continue at current service levels in each school.

English Speakers of Other Languages (ESOL) services will continue at current service levels in each school.

Response to Intervention (RTI) services will continue at current service levels in each school.

Technology

All students have been issued a district device for learning and student work. Please contact your student's school for any issues or needs related to technology.

Transportation

Brunswick School Department is committed to providing transportation to and from schools to all who request it. The [Maine Department of Education COVID-19 Framework](#) requires social distancing on all buses which in turn limits the capacity of the buses. As a result each school will have a separate bus run with sufficient time in between those times for buses to complete the next run. School schedules have been revised to accomplish this.



Contact the Transportation Department (207-319-1904) if you have any questions about schedules or need assistance. The Department will do everything it can to provide transportation. However, special accommodations may not be possible given the increased number of riders and runs.

The following procedures have been in place all year and will continue:

- Social distancing requirements limit bus capacity to 25 or 26 (depending on bus configuration).
- Students must wash their hands before going to the bus stop.
- Students should be supervised by an adult at the bus stops. Students and adults must wear a mask and practice 6 foot social distancing while at the bus stop. Students will line up for the bus with six foot social distancing and wait their turn to enter the bus.
- Students must use hand sanitizer upon entering the bus and will wear a mask at all times.
- Those entering the bus first will be seated at the back of the bus and will fill in from back to front. Students will sit in socially distanced seats which have been marked. Pre-K students will be buckled into the child safety restraint system which is in the front on the bus.
- Students will socially distance while on the bus. No food or drink will be consumed on the bus. To enhance ventilation, windows and roof vents will remain open as weather permits.
- When unloading the bus at school, home or daycare, students will exit the bus one seat at a time from front to the back while maintaining social distancing. At the school, pre-K students will be unbuckled and exit the bus first. Students will use hand sanitizer before exiting the bus.
- Staff entering the bus must wear a mask, use the hand sanitizer and provide name and contact information to the driver.

Volunteers

Volunteers are an important part of the Brunswick Schools. However, due to the pandemic, volunteers have not been allowed in the schools. There have been some exceptions in which the schools have partnered with area agencies and non-profit organizations to provide learning experiences for students. Nevertheless, the prohibition on volunteers will continue for the remainder of the 2020-21 school year.



Kate Furbish Elementary School

Distance Learning

The Distance Learning program will not change. Students in this program will continue learning with their assigned teachers and will follow the same schedules they have been using.

In-Person Learning

The In-Person Learning schedule will change on 4/26/21. The schedule will be:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:15 - 9:45	Arrival	Arrival	Asynchronous Learning Activities via Seesaw	Arrival	Arrival
9:45 - 3:30	In-Person Learning and Lunch	In-Person Learning and Lunch		In-Person Learning and Lunch	In-Person Learning and Lunch
3:30	Dismissal	Dismissal		Dismissal	Dismissal

Please note:

- All in-person learning students are in one cohort that meets four days per week.
- All Kindergarten to Grade 2 students will either be in-person 4 days/week or be all distance.
- Pre-Kindergarten programming will NOT change as of 4/26.
- Students will receive four Diversified Arts classes every week (art, music, physical education, library).
- There will be both indoor and outdoor learning spaces. Schedules will be created to accommodate inclement weather.
- Lunches will be socially distanced in both the Cafeteria/River's Edge and gymnasium - in groups of up to four classrooms. Tents and socially distanced lawn circles will also be available for outdoor dining.
- Response to Intervention is implementing programming blocks that work around Diversified Arts schedules. This will increase capacity.
- Special Education and ESOL programming levels will continue, but new schedules need to be developed.



Harriet Beecher Stowe Elementary School

Distance Learning

The Distance Learning program will not change. Students in this program will continue learning with their assigned teachers. Distance learning schedules will change to align with revised In-Person learning schedules.

In-Person Learning

The In-Person Learning schedule will change on 4/26/21. The schedule will be:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:50 - 9:20	Arrival and Community Meeting	Arrival and Community Meeting	Asynchronous Learning Activities	Arrival and Community Meeting	Arrival and Community Meeting
9:20 - 2:45	In-Person Learning and Lunch	In-Person Learning and Lunch		In-Person Learning and Lunch	In-Person Learning and Lunch
2:45	Dismissal	Dismissal		Dismissal	Dismissal

Please note:

- All in-person learning students are in one cohort that meets four days per week.
- Class sizes will be doubled with some homerooms having as many as 23 students. Movement within classrooms will be limited.
- All students will either be in-person 4 days/week or be all distance.
- Students will receive four Diversified Arts classes every week (art, music, physical education, library).
- There will be both indoor and outdoor spaces for both dining and learning. Schedules will be created to accommodate inclement weather.
- Breakfast will be provided at the end of the day to be eaten the following morning at home.
- Students will eat lunch in classrooms. Lunch will be delivered to classrooms and students will eat in classrooms. Classes will be divided into smaller groups and use adjacent rooms to maintain 6 foot social distance for eating.



Brunswick Junior High School

Distance Learning

The Distance Learning program will not change. Students in this program will continue learning with their assigned teachers and will follow the same schedules they have been using.

In-Person Learning

The In-Person Learning schedule will change on 4/26/21. The schedule will be:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:10 - 7:30	Arrival	Arrival	Asynchronous Learning	Arrival	Arrival
7:30 - 7:40	Period 1	Period 1		Period 1	Period 1
7:40 - 8:40	Period 2	Period 2		Period 2	Period 2
8:40 - 8:50	Break	Break		Break	Break
8:50 - 9:50	Period 3	Period 3		Period 3	Period 3
9:50 - 12:30	Periods 4, 5, 6, and Lunch	Periods 4, 5, 6, and Lunch		Periods 4, 5, 6, and Lunch	Periods 4, 5, 6, and Lunch
12:30 - 1:15	Period 7	Period 7		Period 7	Period 7
1:15	Dismissal	Dismissal		Dismissal	Dismissal

Please note:

- All in-person learning students are in one cohort that meets four days per week.
- All students will either be in-person 4 days/week or be all distance.
- Students will be in one pod of up to 15 students.
- In most cases, pods will stay in one room and teachers will rotate to the pods to teach.
- Students will move to attend PE, Band, Chorus and possibly other classes.
- There will be both indoor and outdoor spaces for both dining and learning.
- In-Person learning students who are absent will no longer be able to attend remotely when they are absent due to illness. This is because of technology logistics as a result of the change in instruction delivery models. Alternate arrangements may be made for students with prolonged absence due to a positive COVID-19 case and/or school-based quarantines.
- Students will pick-up lunch from the Coffin Cafeteria and eat outside under tents. During inclement weather, students will eat in the cafeteria or gym.



Brunswick High School

Distance Learning

The Distance Learning program will not change. Students in this program will continue learning with their assigned teachers and will follow the same schedules they have been using.

In-Person Learning

The In-Person Learning schedule will change on 4/26/21. The schedule will be:

Time	Monday	Tuesday	Wednesday	Thursday	Friday
7:55 - 8:15	Arrival	Arrival	Asynchronous Learning	Arrival	Arrival
8:15 - 9:10	Period 1	Period 1		Period 1	Period 1
9:20 - 10:10	Period 2	Period 2		Period 2	Period 2
10:20 - 11:10	Period 3	Period 3	Flex	Period 3	Period 3
11:20 - 12:10	Period 4	Period 4	Asynchronous Learning	Period 4	Period 4
12:15	Dismissal 1/ Bag Lunch	Dismissal 1/ Bag Lunch		Dismissal 1/ Bag Lunch	Dismissal 1/ Bag Lunch
12:15-12:40	Lunch in Cafeteria	Lunch in Cafeteria		Lunch in Cafeteria	Lunch in Cafeteria
12:40 - 2:00	Mandatory Academic Recovery MATH SCIENCE VISUAL & PERFORMING ARTS WORLD LANGUAGE Club Time	Mandatory Academic Recovery ENGLISH SOCIAL STUDIES PHYSICAL EDUCATION/ HEALTH/ CONSUMER & LIFE STUDIES /TECHNOLOGY EDUCATION Club Time		Mandatory Academic Recovery MATH SCIENCE VISUAL & PERFORMING ARTS WORLD LANGUAGE Club Time	Mandatory Academic Recovery ENGLISH SOCIAL STUDIES PHYSICAL EDUCATION/ HEALTH/ CONSUMER & LIFE STUDIES /TECHNOLOGY EDUCATION Club Time
2:00	Dismissal 2/ Athletics	Dismissal 2/ Athletics		Dismissal 2/ Athletics	Dismissal 2/ Athletics

Please note:

- All in-person learning students are in one cohort that meets four days per week.
- Orange and black weeks will alternate.
- There will be both indoor and outdoor learning spaces.
- All classes will be streamed and all full distance learners and absent students may access the classes.
- Students and parents will receive email notification on April 12 or 13 that their student is enrolled in Mandatory Academic Recovery (MAR).
- Lunch is to-go for most students. Students staying for academic recovery or club time will eat in the cafeteria.
- The Region 10 bus departs BHS at 8:00a.m.