

ADVISORY COUNCILS FOR BUNCOMBE COUNTY SCHOOLS

Members of the Board of Education have a sincere commitment to the concept of citizen involvement in the Buncombe County Schools. We believe that the people want good schools, that they have reasonable ideas about the things the schools should do, and that they are willing to help the schools attain established goals. A purpose of the advisory structure is to provide informed advice to the school authorities.

The Advisory Councils might discuss and advise on such matters as human relations, school facilities, school activities, community/Board of Education relations, and/or other matters related to the individual schools. Such advice to the Board can be given in the form of minutes maintained at meetings, written in such a way as to show the consensus of the Advisory Council; by direct communication to the Board members, individually or collectively, by correspondence or telephone; or by a written report presented at a regularly scheduled Board meeting.

Each elementary/intermediate school Advisory Council is to be made up of the following:

1. The P.T.A./P.T.O. president (if co-presidents are elected by the P.T.A./P.T.O., both shall be members of the Advisory Council, but each will have one-half vote).
2. At least one teacher elected by a vote of the school's teachers.
3. At least three laypeople approved by the Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.
4. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Each middle school Advisory Council is to be made up of the following:

1. The P.T.A./P.T.O. president (if co-presidents are elected by the P.T.A./P.T.O., both shall be members of the Advisory Council, but each will have one-half vote).
2. At least one teacher elected by a vote of the school's teachers.
3. At least five laypeople approved by the Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.

4. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Each high school Advisory Council is to be made up of the following:

1. At least two representative parents elected by school parents in a special meeting called for this purpose by the school's principal, or for the school principal to appoint the Band Booster's president and the Boosters' Club president.
2. At least two students who have been elected to positions that the students at the individual schools consider to be the two top elected positions in that school, as determined by the principal.
3. At least two teachers elected by a vote of the school's teachers.
4. At least seven laypeople approved by the Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.
5. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

Community High School Advisory Council is made up as follows:

1. At least two representative parents approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
2. At least two students who have been elected to positions that the students of the individual schools consider to be the two top elected positions in the school, as determined by the principal.
3. At least one teacher elected by a vote of the school's teachers.
4. At least one layperson approved by the Buncombe County Schools Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.
5. Community High School will have at least one representative from a Buncombe

County service agency.

6. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

The Early/Middle College/Buncombe County Schools Center for Career Innovation (BCCI) Advisory Councils are to be made up of the following:

1. At least two students who have been elected to positions that the students consider being the two top elected positions in that school, as determined by the principal.
2. At least two representative parents approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
3. At least one Early College and one Middle College teacher selected by a vote of the school's teachers.
4. At least one middle school counselor for Early College recommended by the principal.
5. At least one high school counselor for Middle College recommended by the principal.
6. At least one high school teacher each for Early College and Middle College recommended by the principal.
7. At least one layperson each for Early College and Middle College approved by the Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.
8. At least one faculty member of Asheville-Buncombe Technical Community College recommended by the President of Asheville-Buncombe Technical Community College.
9. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

The Progressive Education Program Advisory Council will be made up of the following:

1. At least three laypeople approved by the Board of Education from a pool of applicants based upon recommendation from the principal. The members shall reflect the racial and socioeconomic composition of the students enrolled in the school.
2. The P.T.A./P.T.O. president (if co-presidents are elected by the P.T.A./P.T.O., both shall be members of the Advisory Council, but each will have one-half vote).
3. At least one parent representative approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
4. At least one teacher elected by a vote of the school's teachers.
5. The school principal, as an ex-officio member, shall be the secretary and record the minutes. The principal's office shall forward the minutes by email to the Superintendent's office, where the minutes shall be kept. The Superintendent's office shall forward the minutes to the Board of Education members.

The Nesbitt Discovery Academy & BCS Virtual Academy Advisory Councils will be made up of the following:

1. At least one teacher selected by a vote of the school's teacher.
2. At least one parent representative from each of the six attendance districts approved by the Board of Education from a pool of applicants based upon recommendation from the principal.
3. At least two students who have been elected to positions as determined by the principal.
4. At least one layperson approved by the Board of Education from a pool of applicants based upon recommendation from the principal. These members shall reflect the racial and socioeconomic composition of the students enrolled in the school.

Guidelines

Principals are to review with their district Board Member potential layperson nominations before any individuals are contacted, and prior to names being submitted to the Board for consideration. Potential nominees from Early College, Middle College, Nesbitt Discovery Academy, PEP and

Community High School will be reviewed with the at-large board member.

All laypeople approved by the Board of Education must reside in the same school district as the school on whose Advisory Council they will serve.

Except as specifically allowed in this policy, no individual may serve on two different Advisory Councils during the same school year.

All terms are to be for one school year. Each Advisory Council should elect, at the first meeting, a chairman and a vice-chairman. Meetings should be held at times convenient to all members to the extent possible, with a minimum of four meetings per year required.

The superintendent shall provide guidance to principals to ensure that the principals understand the important role the advisory council plays in discussing and advising on matters relevant to individual schools.

Revisions replacing Board Policy 301 were adopted: December 3, 2015

History of Board Policy 301

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Revised – October 4, 2001 Revised – June 2, 2011
Revised – August 7, 2003 Updated – August 23, 2017**
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*Updated information approved by Superintendent—did not affect content.

**Updated information approved by Associate Superintendent-did not affect content.